

ROOSEVELT UNION FREE SCHOOL DISTRICT

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.org

ACTION MEETING ROOSEVELT HIGH SCHOOL LIBRARY **WEDNESDAY, JANUARY 29, 2014**

5:00 pm (Meeting convenes with anticipated adjournment into Executive Session)

7:00 pm (Meeting convenes in Public Session)

"The mission of the Roosevelt Union Free School District is to educate the whole child to excel, thereby ensuring achievement for all. "Failure is Not an Option"

The Action Meeting of the Roosevelt Union Free School District Board of Education was held on Wednesday, January 29, 2014 at the Roosevelt Middle School Library, 335 E. Clinton Street, Roosevelt, New York 11575

I. CALL TO ORDER

The Board of Education Meeting was called to order by President Robert Summerville at **5:20 pm**.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville, President

Willa Scott, Trustee

Robert Miller, Trustee *–left at 8:14 pm*

Lenore Pringle, District Clerk

The following members of the Board were NOT present:

Alfred T. Taylor, Vice President

Wilhelmina Funderburke, Trustee

The following School Administrators were present:

Dr. Deborah L. Wortham, Superintendent of Schools

Ronald Grotzky, Interim Assistant Superintendent for Human Resources and Professional Development

Marnie Hazelton, Assistant Superintendent for Elementary Education

Lyne Taylor, Assistant Superintendent for Business and Operations

The following School Administrators were NOT present:

Dr. Lauber, Assistant Superintendent for Transition and Finance

Marilyn Zaretsky, Assistant Superintendent for Secondary Education

I. MOTION TO CONVENE IN EXECUTIVE SESSION

TIME: 5:21 p.m.

For the purpose of discussing the following:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0

II. CALL TO ORDER

TIME: 8:05 p.m.

III. MOTION TO RECONVENE IN REGULAR SESSION

MOTION BY: W. Scott SECOND BY: R. Miller YEA: 3
NAY: 0
ABSTAIN: 0

IV. PLEDGE OF ALLEGIANCE**V. SUPERINTENDENT’S REPORT** **completed after Agenda Items*

- a) Roosevelt School District Data Team ~ *Dr. K. Nisbett, Ms. Van Eyken & Mr. Poyser*
- b) Ulysses Byas Elementary ~ *Ms. A. Hudson*
- c) Centennial Elementary ~ *Dr. Solomon*

VI. INDIVIDUAL AGENDA *pages 5-12*

- A. Organizational Items
 - 1. Out of State Conference
- B. Curriculum and Instruction – **No Items**
- C. Business
 - 1. Treasurer's Report
 - 2. Claims Auditor Report
 - 3. Warrants
 - 4. Receipt of Funds
 - 5. Budget Amendment
 - 6. Budget Transfers
- D. Human Resources & Professional Development
 - Schedule A - Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule C: Extra Duty Stipends
 - Schedule F: Adult/Continuing Education

VII. CONSENT AGENDA *pages 13-15*

- A. Organizational Items
 - 1. Approval of December 2013 Board Minutes
- B. Curriculum and Instruction
 - 1. Approval of Committee on Special Education Minutes
 - 2. Alternate Chairperson Appointment
- C. Business- **No Items**
- D. Human Resources & Professional Development
 - Schedule A - Certified Staff Resolutions
 - Schedule B: Classified Staff Resolutions
 - Schedule C – Extra Duty Stipends
 - Schedule H: Name Change

VIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON INDIVIDUAL ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on **Individual items only**. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board **once**, for a maximum of **three (3) minutes**.

INDIVIDUAL AGENDA

A. ORGANIZATIONAL ITEMS

1. OUT OF STATE CONFERENCE

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **AASA National Conference on Education**, for Dr. Deborah L. Wortham, to be held in Nashville, TN on February 13 -15, 2014. Total expense to the District not to exceed \$2,000.00.

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0
MOTION PASSED

B. CURRICULUM AND INSTRUCTION– *No Items*

C. BUSINESS

1. TREASURER’S REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Treasurer’s Report for December 2013.

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0
MOTION PASSED

2. CLAIMS AUDIT REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Internal Claims Audit Report for December 2013.

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0
MOTION PASSED

****BLOCK VOTE 3-5***

3. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for December 2013, as approved by the Claims Auditor.

FUND NAME	FUND	DECEMBER
General Fund	Fund A	\$2,553,758.11
Federal/State Grants	Fund F	\$75,983.37
Capital Projects	Fund H	\$7,006.99
Cafeteria	Fund C	\$165,037.45
Trust and Agency	Fund T & A	\$414,653.15
Debt Service	Fund V	No Payment Due
Academic Improvement Grant	Fund AIG 1	\$30,973.69

4. RECEIPT OF FUNDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the rebate check for \$85.50 from All-American Publishing resulting from the Athletic Department's Winter 2013 poster.

5. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the budget in the amount of \$85.50 due to funds received from All-American Publishing.

Appropriation in Budget: A2855.469-08-0000

**MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

6. BUDGET TRANSFER

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Budget Transfers:

TRANSFERRED FROM			TRANSFERRED TO	
Account Code	Balance	Amount	Account Code	Amount
A1240.160-09-0000	\$ 44,098.37	\$15,000.00	A1430.469-09-0000	\$ 15,000.00
A2020.160-08-0000	\$ 51,943.66	\$ 20,000.00	A1430.469-09-0000	\$ 20,000.00
A2020.160-08-0000	\$ 31,703.62	\$ 10,000.00	A1430.469-09-0000	\$ 10,000.00
TOTAL				\$ 45,000.00

MOTION BY: W. Scott

SECOND BY: R. Miller

YEA: 3NAY: 0ABSTAIN: 0

MOTION PASSED

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves salary adjustment for the following certified staff member:

Name:	Regan, Akira
Position:	Music Teacher
Location:	Roosevelt High School
From:	BA Step 3 \$56,064.00
To:	MA Step 3 \$61,949.00

Ms. Regan was hired on September 3, 2013 and should have been hired at MA Step 3.

MOTION BY: R. Miller	SECOND BY: W. Scott	YEA: <u>3</u>
		NAY: <u>0</u>
		ABSTAIN: <u>0</u>

MOTION PASSED

SCHEDULE B CLASSIFIED STAFF RESOLUTIONS

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member:

Name:	Wilson, Sean
Appointment:	Probationary
Position:	Cleaner
Effective:	February 3, 2014
Location:	Roosevelt High School
Probationary Period:	February 3, 2014-August 3, 2014
Reason:	Retirement (Ethel Clark)
Salary:	Step 2 \$35,522.00 (pro-rated)

Appropriation in Budget: A1622.162-08-0000

MOTION TO TABLE ITEM: additional Info needed

MOTION BY: R. Miller	SECOND BY: W. Scott	YEA: <u>3</u>
		NAY: <u>0</u>
		ABSTAIN: <u>0</u>

2. CLASSIFIED STAFF RESIGNATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following **Substitute Cleaner (part-time)**:

Name: Wilson, Sean
Effective: February 2, 2014

MOTION TO TABLE ITEM: additional Info needed

MOTION BY: R. Miller **SECOND BY:** W. Scott **YEA:** 3
NAY: 0
ABSTAIN: 0

SCHEDULE C **EXTRA DUTY STIPENDS**

1. EXTRA DUTY STIPENDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Roosevelt Middle School Co-Curricular Clubs** for the 2013 – 2014 school year.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Notaro, Joseph	7 th Grade Advisor	\$1,267.00
Williams, Lauren	8 th Grade Advisor	\$1,267.00
McCauley, Allison	National Jr. Honor Society	\$ 877.00
Chavis, Tinetta	Newspaper	\$1,379.00
Polk, Raymond	Peer Medication	\$1,166.00
Adedeji, Daphne	National Student Council	\$2,076.00
Rome, Audrey	Music Band Leader	\$5,000.00
Verstrate, Alexander	Audio Visual Tech Squad	<u>\$1,267.00</u>
	TOTAL	\$14, 299.00

Appropriation in Budget: A2850.158-07-0000

MOTION BY: R. Miller **SECOND BY:** W. Scott **YEA:** 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

***BLOCK VOTE items b -d**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Sports Supervision** for the 2013-2014 school year. The individuals listed below are included in an available pool and are not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

Name

Gabaud, Ebene
Squillante, Christina

Appropriation in Budget: A2855.159-07/08-0000

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Centennial ES Co-Curricular Clubs** for the 2013 – 2014 school year.

Name

Henry, Valerie
Ferrara, Lisa
Reynolds, Tarsha
Rudnick, Seana

Position

Newspaper
Student Council
Cheerleading (1/2 year)
Yearbook (1/2 year)

Stipend

\$1,150.00
\$575.00
\$287.50
\$287.50

TOTAL \$2,300.00

Appropriation in Budget: A2850.158-02-0000

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following Science teachers for the **Saturday Regents Prep Academy**. The hours for these positions are 8:00 am to 12:00 pm effective February 8, 2014-June 14, 2014. The rate of pay is the RTA contractual hourly rate of \$38.05.

Name

Lang, Karen
McGrath, Teresa
Whitfield, Linda

Funding Source: SIG/F2110.150-14-5123

MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

2. EXTENSION OF DATES OF STIPEND PROGRAM

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff members for the **Saturday Regents Prep Academy**. The hours for these positions are 8:00 am to 12:00 pm effective February 1, 2014- June 14, 2014, previously approved at the December 19, 2013 BOE meeting. The rate of pay is the RTA contractual hourly rate of \$38.05. The administrator rate is \$50.00 per hour.

<u>Name</u>	<u>Position</u>
Forakis, Despina	Math
Squillante, Christina	US History
Moser, Lisa	Social Studies
Wright, Yolette	Science
Mohan, Melissa	English
Wickes, William	Math
Candelaria, Gloria	Math
Gray, Cary	Administrator
Strachan, Stephen	Administrator

Funding Source: SIG/F2110.150/151-14-5123

**MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

SCHEDULE E

ADULT/CONTINUING EDUCATION RESOLUTION/EPE

1. ADULT/CONTINUING EDUCATION RESOLUTION/EPE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following individual for the **EPE Adult Education Program** for the 2013-2014 school year. The hourly stipend for this position is the RTA contractual rate of \$38.05.

<u>Name</u>	<u>Position</u>
Ayala, Raul	ESOL Teacher

Funding Source: EPE/F2340.150-14-1425

**MOTION BY: R. Miller SECOND BY: W. Scott YEA: 3
NAY: 0
ABSTAIN: 0**

MOTION PASSED

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby **rescinds** the appointment of the following individual for the **EPE Adult Education Program** for the 2013-2014 school year. This individual served no time and shall receive no compensation.

Name

Mena, Adolfina

Position

ESOL Teacher

MOTION BY: R. Miller

SECOND BY: W. Scott

YEA: 3

NAY: 0

ABSTAIN: 0

MOTION PASSED

CONSENT ITEMS

A. ORGANIZATIONAL ITEMS

1. APPROVAL OF MINUTES

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

December 05, 2013 Planning Meeting
December 17, 2013 Emergency Meeting
December 19, 2013 Action Meeting

Move to:

Consent

B. CURRICULUM AND INSTRUCTION

1. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION MINUTES

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of November 16, 2013 to December 16, 2013.

Move to:

Consent

2. APPOINTMENT OF ALTERNATE CHAIRPERSON

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves amends appointment to the Committees on Pre-School Special Education (CPSE) and Committee on Special Education (CSE) in accordance to Education Law and shall be effective for the remainder of the 2013-2014 school year.

District CSE/CPSE Committee:

Nicole Rivera, Alternate CPSE and CSE Chairperson

Move to:

Consent

D. HUMAN RESOURCES & PROFESSIONAL DEVELOPMENT

SCHEDULE A CERTIFIED STAFF RESOLUTIONS

All fingerprint and background checks have been satisfactorily completed.

1. CERTIFIED STAFF LEAVE REQUEST

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

Name:	Burnett-Beasley, Catherine
Position:	Elementary Teacher
Location:	Washington Rose Elementary School
FMLA/Paid Leave:	Intermittent Leave
	November 12, 2013-December 20, 2013

Move to: Consent

SCHEDULE B CLASSIFIED STAFF RESOLUTIONS

1. CLASSIFIED STAFF APPOINTMENTS

All fingerprint and background checks have been satisfactorily completed.

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following classified staff member as **Food Service Helper (part-time)** at \$8.00 an hour.

Name: Hawkins, Shakira

Move to: Consent

2. CLASSIFIED STAFF TERMINATION- *Section 71 Nassau County Civil Service Law*

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the termination of employee #3531 effective January 31, 2014.

Move to: Consent

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the termination of employee #4235 effective January 31, 2014.

Move to: Consent

SCHEDULE H
NAME CHANGE

1. NAME CHANGE

- a. BE IT RESOLVED, that** upon the recommendation of the Superintendent, the Board of Education hereby approves a name change for the following certified staff member:

Name: McCauley, Allison
From: McCauley, Allison
To: Lynch, Allison

Move to: Consent

MOTION TO APPROVE ALL ITEMS ON THE CONSENT AGENDA

- a. BE IT RESOLVED,** that the Board of Education hereby approves all items on the Consent Agenda, as indicated above.

MOTION BY: R. Miller **SECOND BY:** W. Scott **YEA:** 3
NAY: 0
ABSTAIN: 0

MOTION PASSED

IX. DISTRICT BUSINESS **scheduled for 02.13.14*

New Business~

Revenue from Verizon
Exhibition/Storage Space for the 369th Infantry Regiment
District Treasurer Role ~Budget/Negation

Old Business~

Request for Proposal –*update deadline 2/15/14*
License for Radio Station Follow-up –*in progress*
by Mr. Hamilton
Grades & Attendance 1st Marking Period- *in progress*
Construction Punch List –*update deadline 2/15/14*
10 Pennywood Avenue –*update deadline 2/15/14*

X. QUESTIONS/COMMENTS FROM THE PUBLIC

At this time, the public is given the opportunity to address the Board of Education. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

XI. RECESSED

TIME: 9:20 p.m.